

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball & Associates, Inc.
Region/Locality: Southeast Region
Period: 31 March - 25 April 2003

Activity Report		
Task	Hours This Period	Comments
Phase I Active Tasks		
Project Reporting / Status Review	11.00	
1. WSB monthly report.	11.00	
LEC / WSP Contact & Coordination	5.00	
1. Completed T-Mobile call routing sheet for City of Emporia, followed up with T-Mobile.	1.75	
2. Completed Sprint PCS call routing sheet for City of Franklin, followed up with Sprint PCS.	1.75	
3. Responded to Alltel status request for Greenville County readiness.	1.50	Advised Alltel that County CPE and selective router are not Phase I compliant and that upgrades are in progress. County rescinded original Phase I service request accordingly.
CPE Assessment & Assistance	1.00	
1. Advised Surry County UPS not included in initial CPE purchase, need to purchase to facilitate CPE installation.	1.00	
PSAP Strategic Planning	0.75	
1. Clerical	0.75	
Map / CAD Assessment	9.25	
1. Coordinated service to Southampton County with vendor.	1.50	
2. Assessed City of Emporia inability to plot wireless calls, instructed how to build cell tower layer.	7.00	
3. Advised PSAPs that VGIN orthophotography data is in state plane, not in lat/lon.	0.75	
Cost Recovery / True-up	9.00	
1. Revised FY04 funding request for Surry County to assist with purchase of UPS and for Southampton County for increase in mapping product purchase.	9.00	
TOTAL HOURS	36.00	
Phase II Active Tasks		
Project Reporting / Status Review	1.00	
1. Advised PSAPs about potential change to WSB funding for personnel.	1.00	
LEC / WSP Contact & Coordination	6.00	
1. Coordinated ALI formatting with LEC and CPE vendor for City of Franklin.	2.25	

2. Drafted service letters of request for City of Franklin.	1.75	
3. Followed up with Intrado regarding data delivery for Southampton County.	2.00	
PSAP Strategic Planning	25.00	
1. Performed readiness/capability assessments for City of Emporia, City of Franklin, and Southampton County.	20.00	
2. Determined that Motorola Centralink products can be upgraded, made Phase II compatible, and maintained by Teltronics, the original manufacturer of Centralink.	2.50	
3. Meeting with Kimball personnel to coordinate assessments, implementation, and to address perceived obstacles.	2.50	The rebid issue is still considered an obstacle to efficient and accurate Phase II call data receipt and call processing.
Map / CAD Assessment	1.00	
1. Spoke with Plant equipment representative regarding building tower layers in Map Manager.	1.00	
TOTAL HOURS	33.00	
GRAND TOTAL	69.00	
Completed Tasks		
PSAP Assessments	Region	
Issues of Importance / Accomplishments		